

2023-2024 COMPENSATION PLAN



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Pay Guidelines

This is a guide for administering salaries and wages for Teacher, Administrative Program, Administrative Support, Instructional Support, ROCK After School Program and Auxiliary (Child Nutrition, Facility Operations and Transportation) personnel of Rockwall Independent School District.

Practices described are intended to implement local School Board policy and goals, state and federal regulations, and appropriate accreditation standards.

Job Classification

District jobs are assigned to pay ranges based upon compensable factors and grouped with jobs of similar value.

On a periodic basis, selected jobs from each job grade will be reviewed to ensure that conditions in the District, such as organizational structure, major programs, or significant responsibilities in a particular job, have not changed to a degree warranting a change in job range classification. This review is to be at the direction of the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer.

Newly established jobs should be analyzed and range assignment determined prior to hiring personnel for the position. This procedure accomplishes two objectives. First, the appropriate pay range becomes part of the recruitment and hiring strategy of the District. Second, a consistent practice of salary administration is established at the initiation of each job.

Pay Increases

Annual pay increases are not guaranteed. If approved, raises are based on the mid-point of each pay range. **Rockwall ISD does not operate on a Step schedule.**

In order **to qualify for a raise**, an employee **must be employed on the last day of their Contract year** and, **without a break in service**, have **earned a year of creditable service**. The Texas Education Agency (TEA) refers to 90 full-time equivalent days (% of day employed multiplied by number of days employed) as a creditable year of Experience (i.e.: days employed x FTE = Equivalent Days Worked).

Child Nutrition, Maintenance, Transportation and ROCK employees must be employed prior to the 90th day of the appropriate work schedule and **must be employed on the last day of their contract year** and, **without a break in service**, in order to earn a year of service.

General pay increase recommendations presented to the Rockwall ISD Board of Trustees by the administration shall be based on consideration of such factors as cost of living indexes, wage increases within competitive job markets and budget resources.

Pay Ranges

Pay ranges represent the internal job classification as well as external job market pay levels. The greater the level of compensable factors present in a job, the higher the placement in the pay range structure.

The use of pay range levels facilitate payroll administration and maintain the integrity of the job worth. The midpoint is the chief control point in the system. A minimum and maximum pay rate for each range is computed from the midpoint range using technical standards that are designed to maintain pay equity or fair pay for each job in the system of jobs.

Employees should be assigned to a pay range and paid a salary rate between the minimum and maximum (inclusive). Minimum and maximum pay rates are valid for only one year. No general pay action is intended to extend an employee's pay above the pay range or add pay to an employee's pay already paid above the assigned range maximum.

Initial Employment

Employment, assignment, and salary placement should be in accordance with the job requirements as specified in the job description. **Where job requirements include transcripts, certificates, or licenses, these must be official and on file with the District. A Texas educator service record or chronology of prior work history (if previously employed full time) including the last current salary or wage is required.**

Salary placement will be at the direction of the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer. The Department of Human Resources shall determine hiring rates based upon job-related qualifications, salary history, and salaries of other employees in same position. Advertisements for positions typically will identify the range minimum up to the midpoint range as the possible starting salary range. Salary placement strategies may be different for each employee family consistent with objectives of District goals.

Administrators/Non-teaching Professional Employees – The Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer, shall individually set hiring rates for the new administrators/non-teaching professional employees under the following guidelines:

1. Persons with previous job experience or special skills may be hired at a rate up to but not exceeding the control rate of the pay range.
2. New administrators/non-teaching professional employees shall normally not be started at a rate above the salary of other district employees with more experience in the job.

3. New administrators may be started at a salary above the control rate if a pay decrease would otherwise occur.
4. A new employee in a hard to fill position or with special qualifications may be placed above the control rate with consideration given for current employees in that specific pay range.

Classroom Teachers

The Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer, shall annually establish a starting salary for all new hire teachers with zero years teaching experience. The starting salary will reflect the hiring objectives of the District. Starting salaries for all other new hire teachers will be based upon consideration for experience and area of teaching specialty. New teachers to the District will not be placed above salary levels of continuing teachers with similar training and teaching experience.

The Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer, may approve hiring rates up to or above the midpoint range when an applicant has exceptional job qualifications or the position cannot otherwise be filled.

Promotion

For compensation purposes, a promotion occurs when an employee is placed in a higher pay range except for general structure changes or position reclassification. The effective date of the promotion is determined by the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer.

The new salary rate shall be equal to or greater than the minimum, rate for the new range, but in no case shall it exceed the maximum rate for the new range. Promotion increases shall normally follow these guidelines:

1. The basis for computing a promotion increase shall be the employee's previous base pay rate, exclusive of stipends or supplements, and the midpoint of the new range.
2. If current pay rate is above the midpoint of the new range, **may give up to 3.0 percent** of new range control rate for a promotion increase.
3. If current pay rate is below new midpoint, **may give up to 7.0 percent** of the new midpoint for a promotion increase.
4. If a promotion increase advances employee's pay above new midpoint, adjust promotion increase to a rate not to exceed new midpoint.

5. If promotion increase does not advance employee to new range minimum, adjust promoted employee's pay to new range minimum.

6. If the promotion adjustment is applied when new raises are effective, an employee may receive the general pay increase from his or her current pay range; and the promotional increase will then be computed.

7. The District can if necessary, exceed the promotion increase in order to keep at the current market value.

8. The adjusted salary for newly promoted employees shall normally not be started at a rate above the salary of other District employees with more experience in the job.

Increases are calculated on daily or hourly rates of pay. Increases over 30 percent in total pay must be approved by the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer.

Reclassification

On a periodic basis, jobs may be reclassified into a different pay range or salaries may be adjusted within pay ranges in order to maintain the internal/external equity to other jobs of similar worth in the District. Reclassification of a job is not a promotion or demotion. Reclassification changes result when there has been a significant modification of job duties or qualifications as determined by the District. If an employee's job is reclassified, no special increase will be given unless the employee is below the minimum for the new pay range or the current job incumbent's pay rate is in an inequitable position in comparison to comparable jobs.

These job reclassifications and salary adjustments may be conducted at the direction and approval of the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer.

Demotion

For compensation purposes, a demotion occurs when an employee is placed in a lower pay range except for general salary structure changes or position reclassification. At the direction of the Superintendent or his designees, which shall be the Senior Chief Financial Officer and the Chief Human Resources Officer, an employee's pay rate may be reduced.

Reassignment

Placement in a lower pay range not resulting from a demotion may not immediately reduce salary. Programmatic, organizational, or funding changes are examples of such actions, which may create this condition.

Training Adjustments/Requirements

For the \$1,500 differential for teachers earning a Master's Degree and/or a \$1,000 differential for teachers earning a Doctorate Degree, the employee must provide an

official transcript showing the date the Master/Doctorate degree was conferred/awarded.

Library Media Specialists must have completed a Master’s degree in library science.

Rockwall Independent School District Compensation Package:

Unless otherwise specified by a supervisor, the District unilaterally designates that all employees will be paid on an annualized (12-month) basis in accordance with the District’s payroll calendar.

In addition to salary, the compensation package also includes a District contribution of the lesser of \$361.00 per month or the cost of insurance premiums, per employee, for those who are enrolled in the TRS Active Care Plan, along with a \$20,000 term life insurance policy.

Salary Ranges

The District will continue to align its pay structure with the market data presented. The pay structure divides position titles into job grades and within each job grade is pay ranges that categorize/align those positions that have common skills, responsibilities, and expectations. Each pay range consists of a minimum rate, midpoint rate and maximum rate.

The midpoint is the market value of the position based on average salaries for similar position’s in fourteen school districts that make up RISD’s comparison/peer group.

The fourteen/peer districts are:

Allen	Carroll	Coppell
Forney	Frisco	Garland
Highland Park	McKinney	Mesquite
Northwest	Plano	Richardson
Royse City	Wylie	

To identify an employee’s pay range, please refer to the 2023-2024 compensation plan located on the Human Resource page of the www.rockwallisd.com website. Rockwall ISD continues to be a market sensitive competitor for all positions in the District.

**2023-2024 HIRING SCHEDULE
FOR ROCKWALL ISD TEACHERS/NURSES/LIBRARY MEDIA SPECIALISTS ONLY**



The salary scale below is based on a 10-month (187 days) employment contract for the 2023-2024 school year. Salary plans are determined on an annual basis and salary advancement is not guaranteed. Pay increases are based on the annual pay raise budget approved by the Board of Trustees. Salaries are determined individually with consideration for job-related experience and credentials.

CURRENT YEARS EXPERIENCE	NEW HIRE SALARY	MASTER'S DEGREE	DOCTORATE DEGREE
0	\$58,000	\$59,500	\$60,500
1	\$58,300	\$59,800	\$60,800
2	\$58,600	\$60,100	\$61,100
3	\$58,900	\$60,400	\$61,400
4	\$59,200	\$60,700	\$61,700
5	\$59,500	\$61,000	\$62,000
6	\$59,900	\$61,400	\$62,400
7	\$60,300	\$61,800	\$62,800
8	\$60,700	\$62,200	\$63,200
9	\$61,100	\$62,600	\$63,600
10	\$61,500	\$63,000	\$64,000
11	\$61,900	\$63,400	\$64,400
12	\$62,300	\$63,800	\$64,800
13	\$62,700	\$64,200	\$65,200
14	\$63,100	\$64,600	\$65,600
15	\$63,500	\$65,000	\$66,000
16	\$63,900	\$65,400	\$66,400
17	\$64,300	\$65,800	\$66,800
18	\$64,700	\$66,200	\$67,200
19	\$65,100	\$66,600	\$67,600
20	\$65,500	\$67,000	\$68,000
21	\$65,900	\$67,400	\$68,400
22	\$66,300	\$67,800	\$68,800
23	\$66,700	\$68,200	\$69,200
24	\$67,100	\$68,600	\$69,600
25 +	\$67,500	\$69,000	\$70,000

Stipends:
\$1,500 for Master's Degree - \$1,000 for Doctorate Degree
\$4,500 for Bilingual Assignment
\$4,000 for ACE (includes Adult Transition & ECSE)/BASE Special Education Teacher

**ADMINISTRATIVE PROGRAM
COMPENSATION
2023-2024**



	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 1	\$243.65	\$293.55	\$343.45

Coordinator – Communications
 Coordinator – Marketing
 Network Engineer I
 Staff Accountant
 Student Information Specialist
 Systems Engineer I

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 2	\$282.57	\$344.63	\$406.66

Accounts Payable Manager
 Adapted PE Specialist
 Budget & Planning Manager
 Elementary Student Information Systems Manager
 Facility Services Project Coordinator
 Energy Manager
 Help Desk Manager
 Network Engineer II
 Operations Manager
 Purchasing Manager
 Reservations Manager
 Secondary Student Information Systems Manager
 Speech Language Pathologist Assistant
 Systems Engineer II

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 3	\$301.76	\$368.00	\$434.24

Accounting Manager
Assistant Director – Child Nutrition
Assistant Director - Maintenance
Assistant Director – Transportation
Behavior Specialist
Bilingual Specialist
Counselor - Choice/DAEP
Counselor - Elementary
Counselor - Middle School
Diagnostician
Dual Language Specialist
Elementary Literacy Specialist
Elementary Math Specialist
English Learner (EL) Instructional Specialist
Facility Services Project Manager
Language Testing/Translation Specialist
Orientation & Mobility Specialist
Payroll Manager
School Psychologist
Special Education Counselor
Special Programs Learning Specialist
Speech Language Pathologist
Support Nurse
Transition Specialist
Visually Impaired Specialist

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 4	\$319.87	\$390.08	\$460.30

Assistant Principal - DAEP/Choice
Assistant Principal - Elementary
Counselor - High School
Elementary District 504 Facilitator
Executive Assistant to Superintendent and Board of Trustees
Lead Counselor - High School
Occupational Therapist
Physical Therapist

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 5	\$343.20	\$413.48	\$483.77

- Assistant Principal - Middle School
- Coordinator - Advanced Academics/Secondary Social Studies
- Coordinator – Assessment & Educator Support
- Coordinator – Band
- Coordinator – Benefits
- Coordinator – Counselor & Student Support
- Coordinator – District Website & Multi-Media
- Coordinator - Elementary Math
- Coordinator - Elementary Science
- Coordinator – Early Childhood & Federal Programs
- Coordinator – Gifted & Talented
- Coordinator – Instructional Resources
- Coordinator - Instructional Technology
- Coordinator - Elementary Literacy/Social Studies
- Coordinator - Payroll
- Coordinator - Secondary ELA/LOTE
- Coordinator - Secondary Math
- Coordinator - Secondary Science

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 6	\$363.79	\$438.30	\$512.81

- Assistant Principal - High School
- Associate Principal - High School
- Principal - DAEP/Choice

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 7	\$385.61	\$464.59	\$543.57

- Assistant Athletic Director
- Director - 504 & Intervention
- Director – Accounting
- Director – Aquatics
- Director – Assessment, Accountability & Professional Learning
- Director – Child Nutrition
- Director - Health Services
- Director – Human Resources
- Director - Instructional Technology & Media Services
- Director – Maintenance
- Director – Multilingual Services
- Director - Payroll
- Director – Purchasing
- Director – Safety & Security
- Director - Special Education
- Director – Student Information Services & PEIMS
- Director – Technology Infrastructure
- Director – Technology Operations
- Director - Transportation
- Principal – Elementary
- ROCK Programming Director

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 8	\$433.19	\$515.70	\$598.21

Director - Fine Arts
 Director – Project Planning & Construction
 Principal – 9th Grade Campus
 Principal - Middle School

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 9	\$515.49	\$613.68	\$711.87

Athletic Coordinator - Head Football Coach
 Director - Athletics
 Executive Director/Principal - Career & Technical Education
 Executive Director – Elementary Curriculum & Instruction
 Executive Director – Finance
 Executive Director – Human Resources
 Executive Director – Operations
 Executive Director – Secondary Curriculum & Instruction
 Executive Director - Special Programs
 Executive Director - Student Services
 Executive Director - Technology
 Principal - High School

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 10	\$594.66	\$699.60	\$804.53

Chief Academic Officer for Elementary Schools
 Chief Academic Officer for Secondary Schools
 Chief Communications Officer
 Chief Human Resources Officer
 Chief Student Services Officer

	Job Grade	Minimum	Midpoint	Maximum
Daily Rate	AP 11	\$719.54	\$846.52	\$973.49

Senior Chief Financial Officer

**ADMINISTRATIVE SUPPORT
COMPENSATION
2023-2024**



	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AS 1	\$13.31	\$16.22	\$19.14

Campus Receptionist

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AS 2	\$15.04	\$18.33	\$21.63

Campus Receptionist – DAEP/Choice
Elementary Attendance/PEIMS Clerk

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AS 3	\$15.93	\$19.44	\$22.94

Assistant Principal Secretary
Associate Principal Secretary
Attendance Clerk
Bilingual Parent Center Secretary
Counselor Secretary
Department Secretary
Receptionist - Administration/Education Center
ROCK Program Assistant
Special Programs Secretary

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AS 4	\$18.33	\$22.35	\$26.37

Bilingual Community Liaison
Campus Athletic Secretary
Data Clerk - Parent Center
Lead Site Supervisor - ROCK After School Program
Principal Secretary – Elementary
Print Shop Specialist
Registrar

Job Grade Minimum Midpoint Maximum

Hourly Rate	AS 5	\$20.16	\$24.59	\$29.02
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Accounts Payable Specialist
 Bookkeeper
 Business Specialist - Child Nutrition
 Director Secretary
 Federal Programs Secretary
 Fingerprint/Background Specialist
 Payroll Specialist
 Principal Secretary - DAEP/Choice
 Principal Secretary - Middle School
 Principal Secretary - High School
 Secretary - ROCK After School Program

Job Grade Minimum Midpoint Maximum

Hourly Rate	AS 6	\$21.70	\$26.31	\$30.91
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District Athletic Secretary
 Executive Director Secretary
 Field Technician
 Hardware Repair Technician
 Human Resources Assistant
 Public Information Specialist
 Truancy Specialist

Job Grade Minimum Midpoint Maximum

Hourly Rate	AS 7	\$25.28	\$29.73	\$34.18
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Administrative Assistant
 Audio-Visual Technician
 Certification Assistant
 Facility Services Specialist
 Help Desk Specialist
 Lead Field Technician

**INSTRUCTIONAL SUPPORT
COMPENSATION
2023-2024**



	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	IS 1	\$13.13	\$15.71	\$18.28

Health Services Assistant
 Instructional Assistant – Bilingual
 Instructional Assistant - Computer Lab
 Instructional Assistant - English as a Second Language (ESL)
 Instructional Assistant - General Education
 Instructional Assistant - Physical Education
 Instructional Assistant – Positive Behavior Intervention (PBI)
 Instructional Assistant - Pre-Kindergarten
 Instructional Assistant - Title 1
 Library Assistant
 Special Ed Instructional Assistant
 Special Ed Instructional Assistant – Communication Happening All the Time (CHAT)

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	IS 2	\$13.85	\$16.60	\$19.35

Special Ed Instructional Assistant – Behavior, Academic & Social/Emotional Learning (BASE)
 Special Ed Instructional Assistant - Alternate Curriculum Education (ACE)
 Special Ed Instructional Assistant – Adult Transition
 Special Ed Instructional Assistant – Early Childhood Special Education (ECSE)

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	IS 3	\$15.01	\$17.97	\$20.94

In-School Suspension Assistant
 Special Ed Instructional Assistant – Behavior, Academic & Social/Emotional Learning (BASE) – Centrally Deployed

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	IS 4	\$19.88	\$23.81	\$27.75

Licensed Vocational Nurse (LVN)

**ROCK AFTER SCHOOL PROGRAM
COMPENSATION
2023-2024**



	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	ROCK 1	\$11.33	\$13.78	\$16.24

Aide

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	ROCK 2	\$13.39	\$15.77	\$18.15

Instructional Assistant

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	ROCK 3	\$14.04	\$16.15	\$18.26

Assistant Site Coordinator

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	ROCK 4	\$19.91	\$22.07	\$24.24

Site Coordinator

**AUXILIARY
COMPENSATION
2023-2024**



	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 1	\$10.56	\$12.88	\$15.19

Lead Lifeguard

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 2	\$11.03	\$13.78	\$16.53

Bus Monitor
Child Nutrition Worker I
Crossing Guard

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 3	\$13.67	\$17.09	\$20.51

Child Nutrition Worker II
General Maintenance Helper
Grounds Keeper
School Safety Guard
Warehouse Delivery

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 4	\$16.07	\$19.84	\$23.61

Child Nutrition Delivery/Maintenance Helper
Landscape Gardener
Lead Grounds Keeper
Lead Warehouse Delivery

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 5	\$18.11	\$22.35	\$26.59

Child Nutrition Manager - Elementary
Bus Driver
Transportation Dispatcher

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 6	\$19.19	\$23.69	\$28.19

Aquatics Swim Coach
 Child Nutrition Manager – Secondary
 Concessions/Catering Manager
 Equipment Repair Technician
 Field Trip Coordinator
 General Maintenance I
 Mechanic
 Payroll/Office Coordinator
 Route Coordinator
 Safety & Audio/Video Coordinator
 Specialty Routing & Training Coordinator

	Job Grade	Minimum	Midpoint	Maximum
Hourly Rate	AUX 7	\$21.24	\$25.59	\$29.93

Aquatics Supervisor
 Game Field Supervisor
 General Maintenance II
 Lead Mechanic
 Locksmith/Safety Trainer
 Warehouse Manager

	Job Grade	Minimum	Midpoint	Maximum
Hourly	AUX 8	\$24.35	\$28.65	\$32.96

Child Nutrition Multi-Campus Supervisor
 HVAC Technician
 Journeyman Electrician
 Journeyman Plumber
 Landscape Irrigator
 Purchasing Agent - Child Nutrition
 Trainer Cafeteria

	Job Grade	Minimum	Midpoint	Maximum
Hourly	AUX 9	\$27.77	\$32.66	\$37.55

Master Electrician
 Master Plumber
 Lead HVAC Technician
 Sr. HVAC Technician

	Job Grade	Minimum	Midpoint	Maximum
Hourly	AUX 10	\$31.93	\$37.56	\$43.20

Armed Security Officer
 Facility Services Environmental Technician
 General Maintenance Supervisor
 Grounds Supervisor

Substitute Pay Rates 2023-2024

LEVEL OF EDUCATION	DAYS WORKED	DAILY RATE OF PAY
TX Certified/Certified	1 – 10 days	\$110.00/day
Degreed	1 – 10 days	\$100.00/day
Non-degreed	1 – 10 days	\$90.00/day
TX Certified/Certified	11+ days in one consecutive assignment	\$140.00/day
Degreed	11+ days in one consecutive assignment	\$125.00/day
Non-degreed	11+ days in one consecutive assignment	\$115.00/day
Registered Nurse		\$200.00/day

DAILY RATES OF PAY ARE BASED ON YOUR LEVEL OF EDUCATION
(*example: You make the same daily rate substituting for a Teacher, Instructional Assistant or Secretary*).

FRIDAYS = DAILY RATE + \$10.00*

*Applies to all Fridays unless you are filling a long term substitute assignment of 10+ days, in which case daily rate + \$10.00 only applies to the first 10 days of the long term assignment.

All rates of pay are based on an eight (8) hour day. Half day jobs that extend past 4 ½ hours will qualify for a full day’s pay.

Please be prepared to work the remainder of the day if asked.

2023-2024 MONTHLY PAYROLL DATES

MONTH	PAY DATE	CUT OFF DATE	PAY PERIOD
SEPTEMBER	9/25/2023	9/2/2023	8/6/2023 - 9/2/2023
OCTOBER	10/25/2023	10/7/2023	9/3/2023 - 10/7/2023
NOVEMBER	11/17/2023	11/4/2023	10/8/2023 - 11/4/2023
DECEMBER	12/15/2023	12/2/2023	11/5/2023 - 12/2/2023
JANUARY	1/25/2024	1/6/2024	12/3/2023 - 1/6/2024
FEBRUARY	2/23/2024	2/3/2024	1/7/2024 - 2/3/2024
MARCH	3/25/2024	3/2/2024	2/4/2024 - 3/2/2024
APRIL	4/25/2024	4/6/2024	3/3/2024 - 4/6/2024
MAY	5/24/2024	5/4/2024	4/7/2024 - 5/4/2024
JUNE	6/25/2024	6/1/2024	5/5/2024 - 6/1/2024
JULY	7/25/2024	7/6/2024	6/2/2024 - 7/6/2024
AUGUST	8/23/2024	8/3/2024	7/7/2024 - 8/3/2024

Direct deposit will be available by 8:00 a.m. on payday.

Pay dates that fall on a weekend will be paid on Friday.

You may enroll in direct deposit at any time by completing an ACH Authorization form, attaching a voided check or print out from your bank showing routing and account number and sending it to the Payroll Department by the monthly cut-off date (in order to be effective for the current month).

If you are enrolled in Direct Deposit, DO NOT close your bank account without notifying Payroll as soon as possible.

2023-2024

SEMI-MONTHLY PAYROLL DATES

MONTH	PAY DATE	CUT OFF DATE	PAY PERIOD
SEPTEMBER	9/15/2023	8/19/2023	8/6/2023 - 8/19/2023
SEPTEMBER	9/29/2023	9/2/2023	8/20/2023 - 9/2/2023
OCTOBER	10/6/2023	9/16/2023	9/3/2023 - 9/16/2023
OCTOBER	10/30/2023	9/30/2023	9/17/2023 - 9/30/2023
NOVEMBER	11/15/2023	10/14/2023	10/1/2023 - 10/14/2023
NOVEMBER	11/30/2023	10/28/2023	10/15/2023 - 10/28/2023
DECEMBER	12/14/2023	11/11/2023	10/29/2023 - 11/11/2023
DECEMBER	12/15/2023	11/25/2023	11/12/2023 - 11/25/2023
JANUARY	1/12/2024	12/16/2023	11/26/2023 - 12/16/2023
JANUARY	1/30/2024	1/6/2024	12/17/2023 - 1/6/2024
FEBRUARY	2/15/2024	1/20/2024	1/7/2024 - 1/20/2024
FEBRUARY	2/28/2024	2/3/2024	1/21/2024 - 2/3/2024
MARCH	3/8/2024	2/17/2024	2/4/2024 - 2/17/2024
MARCH	3/28/2024	3/2/2024	2/18/2024 - 3/2/2024
APRIL	4/15/2024	3/16/2024	3/3/2024 - 3/16/2024
APRIL	4/30/2024	3/30/2024	3/17/2024 - 3/30/2024
MAY	5/15/2024	4/13/2024	3/31/2024 - 4/13/2024
MAY	5/30/2024	4/27/2024	4/14/2024 - 4/27/2024
JUNE	6/14/2024	5/11/2024	4/28/2024 - 5/11/2024
JUNE	6/28/2024	5/25/2024	5/12/2024 - 5/25/2024
JULY	7/15/2024	6/15/2024	5/26/2024 - 6/15/2024
JULY	7/30/2024	6/29/2024	6/16/2024 - 6/29/2024
AUGUST	8/15/2024	7/13/2024	6/30/2024 - 7/13/2024
AUGUST	8/30/2024	8/3/2024	7/14/2024 - 8/3/2024

Direct deposit will be available by 8:00 a.m. on payday.

Pay dates that fall on a weekend will be paid on Friday.

You may enroll in direct deposit at any time by completing an ACH Authorization form, attaching a voided check or print out from your bank showing routing and account number and sending it to the Payroll Department by the monthly cut-off date (in order to be effective for the current month).

If you are enrolled in Direct Deposit, DO NOT close your bank account without notifying Payroll as soon as possible.



Rockwall
INDEPENDENT SCHOOL DISTRICT

2023-2024
WORK
CALENDARS



2023-2024

10 MONTH - 172 CALENDAR

Bus Driver, Bus Monitor, Crossing Guard, ROCK Instructional Assistant, ROCK Aide

Contract Period 8/11/23 - 5/23/24

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 20 DAYS						
S	M	T	W	T	F	S
	1	❌	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 15 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 20 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	❌	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 17 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	❌	❌	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	❌	25
26	27	28	29	30	31	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day
 Holiday
 Bad Weather Day
 ❌ Non-Work Day (Staff Development)



2023-2024 10 MONTH - 182 CALENDAR

**ROCK Site Coordinator, ROCK Asst Site Coordinator, Child Nutrition Worker I,
School Safety Guard, Transportation Payroll/Office Coordinator, Security Courier**

Contract Period 8/01/23 - 5/24/24

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 23 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 20 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	✘	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 17 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	✘	✘	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 18 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day
 Holiday
 Bad Weather Day
 ✘ Non-Work Day (Staff Development)



2023-2024

10 MONTH - 187 CN CALENDAR

Child Nutrition Manager, Catering Manager, Child Nutrition Worker II

Contract Period 7/24/23 - 5/24/24

JULY - 5 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST - 23 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER - 17 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	✘	✘	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY - 20 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	✘	20	21	22	23	24
25	26	27	28	29		

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY - 18 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day
 Holiday
 Bad Weather Day
 ✘ Non-Work Day (Staff Development)



2023-2024 10 MONTH - 187 CALENDAR

Adapted PE Specialist, Armed Security Officer, Assistant Speech Language Pathologist, Bilingual Community Liaison, Health Services Assistant, In-School Suspension Assistant, Instructional Assistant, Licensed Vocational Nurse, Library Media Specialist, Middle School Receptionist, Nurse, Occupational Therapist, Physical Therapist, Special Ed Instructional Assistant, Speech Language Pathologist, Teacher

Contract Period 8/2/23 - 5/24/24

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 22 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 19 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 20 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	☒	☒	☒	23	24	25
26	27	28	29	30		

MAY - 18 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Work Day
 Holiday
 Bad Weather Day

☒ Exchange Days (must attend three days of summer professional development to receive these days off)



2023-2024 10 MONTH - 192 CALENDAR

Elementary Counselor

Contract Period 7/26/23 - 5/31/24

JULY - 31 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 31 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 31 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 28 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 30 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 31 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 31 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 30 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 30 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 31 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	☒	

DECEMBER - 31 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE - 30 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day	 Holiday	 Bad Weather Day	☒ Summer Non-Work Day	
(Weekly Hours Change to 7:30am - 5:00pm M-Th)				



2023-2024 10 MONTH - 195 CALENDAR

**Behavior Specialist, Diagnostician, High School Campus Receptionist, Lead Dyslexia Teacher,
Lead Speech Language Pathologist, Lead OT/PT, Lead Vision Specialist, LSSP,
Support Nurse, Transition Specialist**

Contract Period 7/24/23 - 5/31/24

JULY - 6 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	✕	29
30	31					

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 23 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 19 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 22 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	✕	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day
 Holiday
 Bad Weather Day
 ✕ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024

10 MONTH - 197 TEACHER CALENDAR

Athletic Trainer, Dual Language Specialist, Culinary Arts Teacher, Career Preparation Teacher, EL Specialist Title III, Instructional Coach, Instructional Technologist

Contract Period 7/25/23 - 6/3/24

JULY - 4 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 19 DAYS							APRIL - 20 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 20 DAYS							MAY - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	⊗	⊗	⊗	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	⊗	
DECEMBER - 11 DAYS							JUNE - 1						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ⊗ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)
⊗ Exchange Days (must attend three days of summer professional development to receive these days off)



2023-2024

10 MONTH - 197 PARA CALENDAR

**Campus Athletic Secretary, Elementary PEIMS/Attendance Clerk,
Secondary Attendance Clerk**

Contract Period 7/19/23 - 5/31/24

JULY - 8 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	✕	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 19 DAYS							APRIL - 20 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 17 DAYS							MAY - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	✕	
DECEMBER - 11 DAYS							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ✕ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024

10 MONTH - 202 CALENDAR

Middle School Counselor, Middle School Counselor Secretary

Contract Period 7/17/23 - 6/4/24

JULY - 11 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 23 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 19 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 22 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE - 2 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Work Day
 Holiday
 Bad Weather Day
 ✕ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024

11 MONTH - 204 CALENDAR

Elementary Assistant Principal, High School Counselor, Counselor - Quest Academy, High School Counselor Secretary, High School Special Ed Department Chair, Language/Testing/Translation Specialist, Middle School Assistant Principal Secretary, Lead Diagnostician, Licensed Professional Counselor

Contract Period 7/10/23 - 5/30/24

JULY - 16 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	⊗	15	14	15	16	17	18	19	20
16	17	18	19	20	⊗	22	21	22	23	24	25	26	27
23	24	25	26	27	⊗	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 19 DAYS							APRIL - 20 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 17 DAYS							MAY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	31	
DECEMBER - 11 DAYS							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ⊗ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024 11 MONTH - 214 CALENDAR

Bookkeeper

Contract Period 7/10/23 - 6/13/24

JULY - 16 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	✖	15	14	15	16	17	18	19	20
16	17	18	19	20	✖	22	21	22	23	24	25	26	27
23	24	25	26	27	✖	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 19 DAYS							APRIL - 20 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 17 DAYS							MAY - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	✖	
DECEMBER - 11 DAYS							JUNE - 9 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	✖	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ✖ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024 11 MONTH - 217 CALENDAR

**Agricultural Teacher, Band Coordinator, Catering Worker, CN Multi-Campus Supervisor,
Elementary Principal, Elementary Principal Secretary, High School Assistant Principal
Secretary, High School Lead Counselor, Principal Secretary - DAEP/Choice, Secondary
Assistant Principal**

Contract Period 7/10/23 - 6/18/24

JULY - 16 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	✕	15	14	15	16	17	18	19	20
16	17	18	19	20	✕	22	21	22	23	24	25	26	27
23	24	25	26	27	✕	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 19 DAYS							APRIL - 20 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 17 DAYS							MAY - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	✕	
DECEMBER - 11 DAYS							JUNE - 12 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	✕	8
10	11	12	13	14	15	16	9	10	11	12	13	✕	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ✕ Summer Non-Work Day
(Weekly Hours Change to 7:30am - 5:00pm M-Th)



2023-2024 12 MONTH - 226 CALENDAR

Associate Principal, Associate Principal Secretary, Athletic Coordinator/Head FB Coach, Athletic Director, Athletic Director Secretary, Audio Visual Technician, Aquatics Director, Aquatics Director Secretary, Central Administration, Bilingual Specialist, EL Instructional Specialist, Elementary Literacy Specialist, Equipment Repair Technician, Field Technician, Registrar, Secondary Principal, Secondary Principal Secretary, Hardware Repair Technician, ROCK Program Director, Trainer - Cafeteria

Contract Period 7/3/23 - 6/28/24

JULY - 20 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST - 23 DAYS						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 15 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 19 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 20 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 17 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 22 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE - 17 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

 Work Day
 Holiday
 Bad Weather Day
 ✕ **Summer Non-Work Day**
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)
 3 Non-contract days that can be used from 7/3/23 - 12/31/24 with supervisor approval



2023-2024

12 MONTH - 238 CALENDAR

Aquatics Swim Coach, Aquatics Supervisor, Assistant Director of Transportation, Construction Project Manager, Maintenance, Mechanic, Operations Manager, Route Coordinator, Safety & Audio/Video Coordinator, Specialty Routing & Training Coordinator, Field Trip Coordinator, Warehouse

Contract Period 9/01/23 - 8/30/24

SEPTEMBER - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH - 20 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

OCTOBER - 22 DAYS						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL - 22 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NOVEMBER - 20 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY - 22 DAYS						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	☒	

DECEMBER - 11 DAYS						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE - 20 DAYS						
S	M	T	W	T	F	S
						1
2	3	4	5	6	☒	8
9	10	11	12	13	☒	15
16	17	18	19	20	☒	22
23	24	25	26	27	☒	29
30						

JANUARY - 21 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JULY - 22 DAYS						
S	M	T	W	T	F	S
	1	2	3	4	☒	6
7	8	9	10	11	☒	13
14	15	16	17	18	☒	20
21	22	23	24	25	☒	27
28	29	30	31			

FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

AUGUST 2024 - 17 DAYS						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Work Day
 Holiday
 ☒ **Summer Non-Work Day**
 Weekly hours change to 10 hours per day, Monday - Thursday.
 Work schedule will be provided by supervisor.
 5 Non-contract days that can be used from 9/1/23 - 12/31/24 with supervisor approval.



2023-2024

12 MONTH - 238 ROCK CALENDAR

ROCK Lead Site Supervisor

Contract Period 7/10/23 - 6/28/24

JULY - 16 DAYS							JANUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30	31												
AUGUST - 23 DAYS							FEBRUARY - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		
SEPTEMBER - 20 DAYS							MARCH - 21 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30
							31						
OCTOBER - 22 DAYS							APRIL - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				
NOVEMBER - 19 DAYS							MAY - 22 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28	29	30			26	27	28	29	30	31	
DECEMBER - 16 DAYS							JUNE - 15 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2							1
3	4	5	6	7	8	9	2	3	4	5	6	7	8
10	11	12	13	14	15	16	9	10	11	12	13	14	15
17	18	19	20	21	22	23	16	17	18	19	20	21	22
24	25	26	27	28	29	30	23	24	25	26	27	28	29
31							30						

 Work Day
 Holiday
 Bad Weather Day
 ✕ Summer Non-Work Day
 (Weekly Hours Change to 7:30am - 5:00pm M-Th)
 5 Non-contract days that can be used from 7/3/23 - 12/31/24 with supervisor approval